



MAVIS TORRES



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OBJECTIVE

To be part of a company, which can put into practice all my knowledge, and gives me the opportunity of an evolution within a growth core in the area of work, personnel and intellectual.

SKILLS

Programs:

EXPERIENCE

PANAMA'S MAYORALTY

August 2014 – July 2019. Project Manager.

Supervise the work schedule of construction works.

Track and update these schedules.

Review reports and progress reports of works vs programming.

Evaluate possible alternatives for recovery of work programs in arrears.

Supervise projects from the Design, Construction and development of works, with all their formalities and permits.

EDUVISION PROJECT

Abril 2014 – Abril 2016. Project Resident.

Inspection of Work, control de calidad, revision of technical specifications of the Work, Budget.

Control of costs according to the plans and document changes in the work with As-Built plans (As built)

Manage accounts of contractors, suppliers, spreadsheets, etc.

CAPAC-SUNTRACS Collective Convention. Labour Code.

Prepare Project inspection reports. ((Written with photos and videos)).

GRUPO SILABA

March 2014 – December 2012. Project Supervisor.

Supervise projects from the Design, Construction and development of works, with all their formalities and permits.

Work Inspection, Quality Control, Review of Technical Specifications of the Work, Budget.

Control of costs according to the plans and document changes in the work with As-Built plans (As built)

Handle contractor accounts, make the necessary changes to the design on any constructive adjustment not reflected in the plans.

Deliver the commercial premises to its owner, once the delivery





Microsoft Office (Word, Excel, Publisher, Power Point, etc.)

Project

Auto Cad 2D.

Autocad Civil 2010.

Autodesk Revit (3D).

Autodesk Ecotect.

Languages:

Spanish, English and Italian

order has been received. Address the claims of the Owners of the Company during the time that the work elapses.

PRODEC (SECRETARY OF DECENTRALIZATION)

December 2012 – August 2007. Architect.

Supervise projects from the Design, Construction and development of works, with all its formalities.

Carry out the research processes of guide to develop the design, budget and statement of objections of each project of diversified nature.

Perform the interpretation of the results of the field research to define the project profile.

Identify the components of the system to be designed and their requirements their specific needs of space and uses, adaptation, efficiency, efficiency and modernity, according to the demands of community needs.

Perform the analysis and also the synthesis of the information.

Make anteprojects to query and adjustments.

Elaboration of plans and digitization of Projects. Descriptive memory.

The presentation of the architectural design of the infrastructure work, contemplating:

Terrain plan, location and location plane, floor of the assembly.

Architectural plants, elevations or elevations, plan of architectural cuts, sections, and architectural details. Lifting and inspection of works.

Materials Budget.





EDUCATION

2017 Postgraduate degree in Higher Teaching. Faculty of Education. University of Panama.

2012 International University of Andalusia. Spain

XII Master's Degree in Renewable Energy: Architecture and Urbanism.

2011 Bachelor of Architecture. University of Panama. Panama.

2001 Our Lady of the Angels College. David, Chiriquí. Bachelor of Science and Letters.

1995 College of Our Lady of the Angels. David, Chiriquí. Primary.

VOLUNTARY WORK

2001 Special Olympics Volunteer. David, Chiriquí.

2003 Volunteer in Habitation for Humanity. Guna Nega, Panama and Santiago, Veraguas.

